

# Devils Lake Park Board

## MINUTES

### Regular Board Meeting

June 20, 2024

Present at this Regular Board Meeting were Commissioners Kale Stromme, Peter Jerome, Mark Beighley, Lisa Uhlenkamp, incoming commissioner Keli Heilman and President Jamie Beck. Also present was Golf Course Superintendent Andy Hokanson, Dockside Manager Christy Remmick, Finance Manager Heather Brandvold and Superintendent Dennis Nybo. Absent was Clubhouse Manager Rob McIvor & Parks & Facilities Manager Brent Schmitz. Guest present: Terry Wallace

Comm Beck called the regular meeting to order at 12:00 pm on June 20<sup>th</sup> at Dockside Entertainment Center.

I. Minutes

Comm Uhlenkamp made a motion to approve the minutes from May 23<sup>rd</sup> & June 5<sup>th</sup> as presented, seconded by Comm Beighley. All aye, motion carried.

II. Visitors-None

III. Staff Reports

Andy Hokanson: Andy told the Board that things are going pretty good at the course and play has been up. Discussion was held regarding membership numbers over the past few years. Andy also gave out a bathroom proposal for 2-bathroom stations out on the course for the 2025 budget.

Dennis Nybo: Dennis provided a written report and also told the Board that Jason Wiberg also mentioned that they are possibly looking at hosting the 2025 EDC Golf Tournament.

Christy Remmick: Christy provided a written report to the Board. Christy told the Board that we got the gift certificates all set up and should be ready to start selling them. Christy also mentioned that we are still waiting on the Fire Suppression Certificate and Health Department inspection to open the concessions stand.

IV. Bills

Comm Stromme made a motion to approve the bills, seconded by Comm Jerome. Heather told the Board that we still need to pay Construction Engineers for the change orders that were approved at the April meeting and also the final bill once everything is completed. We have not received any of the pay requests from Construction Engineers yet. Roll call vote, all aye, motion carried.

V. Treasurer's Report

Heather provided a written report to the Board.

VI. Old Business

A. Dockside Update

1. Dockside Advertising/Marketing Plan

Christy went over the proposed Advertising/Marketing plan with the Board. Discussion was held. Terry mentioned that we get advertising on the Reslock digital sign in exchange for a hole sponsorship so we could put some advertising for Dockside on there. Comm Stromme made a motion to approve the advertising plan for Dockside, seconded by Comm Uhlenkamp. Roll call vote, all aye, motion carried.

2. National Guard Tent

Christy told the Board that we had a request from the national guard to set up a recruiting booth in Dockside. Discussion was held. The Board decided against allowing them to set up a booth.

3. Girls Scouts Lock-in

Christy told the Board that Downey Larson contacted her about the Girls Scouts having a lock-in at Dockside. Christy told the Board that they would book the party room from 6-8 pm and use the bowling lanes and simulators during that time and then once we close for the night, they would just use the pickle ball courts and playground area. Discussion was held. All aye, motion carried.

VII. New Business

A. BLC Drop Box

Dennis told the Board that he was asked by the Blue Line Club to put this on the agenda. They have the lock box at the Burdick but now that the Burdick is not open all the time, they want to put one at Dockside. Discussion was held. Comm Stromme made a motion to allow the Blue Line Club to put a drop box in the front vestibule of Dockside, seconded by Comm Beighley. All aye, motion carried.

B. 2025 Budget

Dennis told the Board that once month ends are complete for June we will start working on the 2025 Budget so if anyone has any requests, they need to get them to him by the end of June.

C. July 5<sup>th</sup> –Park District Office

Heather asked the Board about the office being closed on the 5<sup>th</sup> of July since it falls on a Friday this year. Comm Stromme made a motion to allow full-time staff to have the to have July 5<sup>th</sup> off, seconded by Comm Uhlenkamp. All aye, motion carried.

VIII. Commissioner Portfolios

Comm Beighley: Comm Beighley mentioned that the Golf Course has been very busy and is in really good shape. Discussion was held regarding people not canceling tee times still. Christy told the Board that we are going to look at setting it up so people can cancel tee times online but not until the fall since we don't know how it will work for sure.

Comm Jerome: Comm Jerome got a call from the Baseball Boosters concerned that the turf is not being swept as often as it should be. Comm Jerome said he did call Brent and he said it was being swept once a week.

Comm Jerome also mentioned that he got a call about summer ice and people not being allowed to use the ice when the Blue Line Club is paying for it. Discussion was held regarding stuff being added at the last minute and not having staff to do the ice. Discussion was held regarding training some of the coaches to drive the Zamboni.

Comm Uhlenkamp: Comm Uhlenkamp thanked everyone for the support the past 12 years and congratulated Keli on here election to the Board.

Comm Beck: Comm Beck thanked Lisa for her years of service with the Park Board and presented her with a plaque.

The next regular board meeting was set for July 23rd at noon at Dockside

Comm Jerome made a motion to adjourn, seconded by Comm Uhlenkamp. Comm Beck adjourned the meeting at 12:59 pm.

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Commissioner

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Recording Clerk